

CE CREDIT INFORMATION AND PROCEDURES: OVERVIEW

INFORMATION ABOUT OBTAINING CE CREDITS AT THE 26TH ANNUAL CONFERENCE OF THE INTERNATIONAL ASSOCIATION FOR THE STUDY OF DREAMS

JUNE 26-30, 2009—WYNDHAM HOTEL—CHICAGO ILLINOIS

IASD CE CREDITS: The IASD Dream Studies Continuing Education Program is the provider of CE Credits. IASD is approved by the American Psychological Association to sponsor continuing education for psychologists. IASD maintains responsibility for this program and its contents. IASD is also a CE Provider for the (BBSE) California Board of Behavioral Science Examiners (PCE 2043)

WHICH CONFERENCE EVENTS QUALIFY FOR CE? There will be over 100 events during the four-day conference. There are often four or five simultaneous events. When the program schedule is released in March of 2009, a complete list of CE eligible presentations at the conference.

REGISTRATION AND PAYMENT OF ADDITIONAL CE PROCESSING FEE: CE credits will not be issued unless the \$30 additional CE registration fee has been paid in advance when registering for the conference or paid at registration at the start of the conference. In addition, you must: 1) Select CE-designated events that will be marked in the program and posted ahead of time online; 2) Have your attendance checked and initialed by room monitors at each event; and 3) Turn in all forms prior to departing the conference. CE cannot be issued after the conference or without properly completed forms. No exceptions can be granted.

ABOUT CE CERTIFICATES: Certificates are issued for successful completion of CE hours. The certificate provides a permanent record of training that may be applicable for insurance panels, hospital staff status, or independent study credit at educational institutions. Keep in mind that each state and each profession's licensing board may have different requirements. CE credit is not synonymous with any kind of academic credit. However, CE credit may become part of independent study credit if the academic institution agrees to accept the credit. In most cases, academic credit, if applicable should be arranged in advance with the academic institution as a possible independent study. In general, CE hours can provide a permanent record of training received for varied purposes such as documentation for licensing. IASD cannot guarantee that any particular regional license board will accept the CE units obtained at this conference. IASD maintains records of CE units earned. A certificate is issued at the end of the conference when all evaluation forms have been completed and CE monitors have checked the CE attendance log. IASD will issue the certificate at the conference in person to the attendee and will not mail a certificate unless requested and can only grant the receipt of a certificate if all procedures listed above have been followed. There is an additional \$30.00 handling fee imposed by IASD if a replacement certificate is requested. Suggestions or comments about these programs or the IASD CE credit program may be directed to: office@asdreams.org with a copy to Alan Siegel, Ph.D. who is the IASD Education Chairperson (dreamsdr@aol.com).

PROCEDURES FOR OBTAINING CE AT THE IASD INTERNATIONAL CONFERENCE: When you register for CE, you will receive a complete set of CE forms in you packet, including a longer single event evaluation

form and additional special instructions and directions. Additional CE documents are currently available on the IASD Web site: Here are the general procedures for obtaining CE credits at an IASD conference.

- 1) Register for CE and get the special CE packet with all forms, evaluations and credit log (at Registration/ Information area).
- 2) Bring your CE packet and credit log to every CE event you attend.
- 3) At each event, sign in on the sign-in sheet and sign out by having a monitor initial your packet as you leave. This certifies your attendance.
- 4) Fill out a CE Participant Evaluation Form for each event you attend (available in the CE packet).
- 5) Fill out all evaluation forms (including participant evaluation forms and the Full Conference Evaluation) before leaving the conference.
- 6) Bring your CE packet to the Registration/ Information desk before leaving the conference and have a CE Monitor tally your credits and review your forms. Do not drop your packet off without having a monitor tally your credits.
- 7) Get your CE certificate from the CE Monitor after your credit log and forms have been reviewed. CE credits cannot be issued after the conference or without properly completed forms. CE certificates will not be sent to participants who fail to complete this process at the conference. There will be no exceptions. IASD charges a \$30.00 handling fee to replace lost CE certificates.